1. **Ensure that you complete ALL sections of this form in full.**
2. **Once completed, save the form in Word format using your name as the new file name.**
3. **Email the Application Form, Teaching Council Registration and proof of Garda Vetting as an attachment to: recruitment@cmmg.ie**
4. **In the Subject Line of your email please type the position you are applying for and Advert ID if applicable.**
5. **Postal applications will not be considered. Please do not send a CV.**
6. **Applications must be typed.**
7. **Only shortlisted candidates will receive further contact.**
8. **Your application will be assessed on the information you submit on the official application form. Please ensure all sections are completed fully and accurately, giving clear evidence of qualifications, skills and experience.**
9. **No late applications will be accepted.**

Catholic Education
An Irish Schools Trust

# Subject Teacher Application Form

**Phone: 091 522369 Email: recruitment@cmmg.ie**

| **Position Applied for :** |
|---|

## PERSONAL DETAILS

| |
|---|
| Name: |
| Address: |
| Email: |
| Telephone: |
| Present Position: |
| Teaching Council Registration Number: |
| Teaching subjects as recognised by Teaching Council: |

## QUALIFICATIONS

| | |
|---|---|
| Qualification 1 (e.g. B.Sc Hons): | |
| Institution: | |
| Degree Grade Result: | |
| Duration of Course: | Year of Award: |
| Final Year Subjects: | |
| First Year Subjects: | |

| | |
|---|---|
| Qualification 2 (e.g. B.Sc Hons/PME/Masters): | |
| Grade Result: | Teaching Practice Grade: |
| Duration of Course: | Year of Award: |

| |
|---|
| Qualification 3 (e.g. B.Sc Hons/PME/Masters): |
| College/University Attended: |
| Degree Grade Result: |

| | |
|---|---|
| Duration of Course: | Year of Award: |
| Final Year Subjects: | |
| First Year Subjects: | |

| **Leaving Certificate Results (if applicable)** | |
|---|---|
| School Attended: | |
| Year of Leaving Certificate: | |
| **Subject:** | **Grade (eg H3):** |
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| Relevant 2nd Level Qualifications: |
|---|
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| |

# WORK EXPERIENCE

## Teaching Experience (starting with the most recent)

| Dates | | | Role (Subjects taught, Levels, Year groups, hours) Extra-curricular |
|---|---|---|---|
| From: | To: | | |
| | | School:<br><br>Address: | |
| | | Employment Status: (TWT, Substitute, Approved Leave, etc) | |

## Teaching Experience (contd)-add new cells as necessary

| Dates | | | Role (Subjects taught, Levels, Year groups, hours) Extra-curricular |
|---|---|---|---|
| From: | To: | | |
| | | School:<br><br>Address: | |
| | | Employment Status: (TWT, Substitute, Approved Leave, etc) | |
| Dates | | | Role (Subjects taught, Levels, Year groups, hours) Extra-curricular |
| From: | To: | | |
| | | School:<br><br>Address: | |
| | | Employment Status: (TWT, Substitute, Approved Leave, etc) | |
| | | Employment Status: (TWT, Substitute, Approved Leave, etc) | |

| Please account for any gaps in service: |
|---|
| |
| |
| |
| |
| |
| |

## 3.2 Other relevant Experience

| **Dates** | | | **Role and Responsibilities:** |
|---|---|---|---|
| **From:** | **To:** | | |
| | | **Company/Organisation** | |
| | | **Employment Status: (Fulltime, Part-Time, etc)** Part time | |

## FURTHER INFORMATION

### How can you contribute to extra-curricular and co-curricular pursuits in Coláiste Muire Máthair?

## Provide detail of RECENT in-service courses you have attended (within 18 months)

| Date: | Title: | Provider: | Number of hours: |
|---|---|---|---|
| | | | |

## What values guide you most in your work as a teacher?

## Any further information which you feel is relevant

## PERSONAL DECLARATION

(If this section is not complete, your application will not be considered. Please circle the relevant answers)

Have you ever been investigated by An Garda Siochána, the HSE or your employer in relation to complaints made concerning your treatment of children?

YES NO

Have you ever been the subject of an allegation of criminal conduct towards a minor?

YES NO

## REFEREES

### Please provide two referees (at least one of which must be connected to your most recent teaching position)

| | **Referee Number 1** | **Referee Number 2** |
|---|---|---|
| **Name:** | | |
| **Current Position:** | | |
| **Address:** | | |
| **Telephone:** | | |

## DECLARATION:

I certify that the above information is correct. I understand that Coláiste Muire Máthair will contact my referees. I am aware of the Coláiste Muire Máthair policy on vetting and accept the policy that satisfactory vetting is an essential requirement for appointment to a post in the school.

**Signature of applicant**: _____ **Date**: _____